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### Inventory Manager

Reporting to the Director of Projects and Construction, we are seeking an experienced **Inventory Manager** to manage and optimize our company's inventory of materials, equipment, and resources, by establishing appropriate tracking and records are in place and their status is reported to key stakeholders.

#### Responsibilities include:

- Source and procure materials as required by operations
- Weekly inventory of fiber, wireless and technical equipment
- Distribution to individual technicians
- Devise ways to optimize inventory control procedures
- Inspect the levels of business supplies and equipment to inventory gaps
- Ensure product stock is adequate for all distribution channels and can cover direct demand from customers
- Record daily deliveries and shipments to reconcile inventory
- Use software to monitor demand and document characteristics of inventory
- Place orders to replenish stock avoiding insufficiencies or excessive surplus
- Analyze data to anticipate future needs
- Evaluate suppliers to achieve cost-effective deals and maintain trust relationships
- Collaborate with warehouse employees and other staff to ensure business goals are met
- Report to upper management on stock levels, issues etc.

#### Requirements:

- Demonstrated experience as inventory manager or similar position
- Excellent knowledge of data analysis and forecasting methods
- Working knowledge of inventory management software (ex. ERP)
- Ability to accurately track inventory and create reports
- An analytical mind with strong math skills
- Excellent organizational and planning skills
- Outstanding communication and interpersonal abilities
- BSc/BA in business administration, logistics or relevant field;

If you are interested in building your career with **RFNow Inc.**, please forward your cover letter and resumé detailing your qualifications to [careers@rfnow.net](mailto:careers@rfnow.net)

#### About RFNOW Inc.

RFNOW Inc. is a successful, dynamic organization with opportunities to grow and specialize in a number of areas within the field of technology and construction including broadband wireless communication, fibre optics, network architecture/maintenance, directional drilling, cable plowing, line locating, tower building, residential and commercial service connections, and heavy equipment operation and maintenance. Learn more at [www.rfnow.com](http://www.rfnow.com).

> *Contact us to learn more about **rewarding career opportunities!***

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